

APPROVED



## TEACH Public Schools

### Minutes

#### Teach Public Schools Regular Board Meeting

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##### **Date and Time**

Wednesday June 14, 2023 at 5:00 PM

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##### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be change without prior notice.

##### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

##### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting TEACH Public Schools during normal business hours at as far in advance as possible, but no later than 24 hours before the meeting.

##### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact TEACH Public Schools, 1846 W. Imperial Highway. Los Angeles, CA 90047; phone: 323-872-0808; fax 323-389-4898.

[www.teachpublicschools.org](http://www.teachpublicschools.org)

Location: TEACH Academy of Technologies, Theater

10000 S. Western Ave

Los Angeles CA 90047

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Alternate Public Access Locations:

TEACH Elementary  
8505 S Western Ave  
Los Angeles, CA 90047

TEACH Tech Charter High School  
10616 S Western Ave  
Los Angeles, CA 90047

3680 Wilshire Blvd.  
Los Angeles CA 90010

3740 S Crenshaw Blvd.  
Los Angeles, CA 90016

1340 W 106th St.  
Los Angeles, CA 90044

Join Zoom Meeting

<https://teachpublicschools-org.zoom.us/j/87611265552>

Meeting ID: 876 1126 5552

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**Directors Present**

A. Dragon (remote), J. Lobdell (remote), S. Athalye (remote), S. Burrows (remote)

**Directors Absent**

C. Sandoval

**Ex Officio Members Present**

R. Carranza

**Non Voting Members Present**

R. Carranza

**Guests Present**

B. Bulgeron (remote), E. Robles (remote), M. Brown (remote), S. Menduke, S. Rhee

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

J. Lobdell called a meeting of the board of directors of TEACH Public Schools to order on Wednesday Jun 14, 2023 at 5:03 PM.

**C. Public Comment**

There was no public comment

**II. Consent Items**

**A. Consent Items: Approve the Current Agenda and Minutes From the May 31st Regular Board Meeting, Approve the Contracts for Copier Machines**

A. Dragon made a motion to approve the minutes from May 31, 2023 TEACH Regular Board Meeting on 05-31-23.

S. Burrows seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Athalye Aye

J. Lobdell Aye

**Roll Call**

C. Sandoval Absent  
A. Dragon Aye  
S. Burrows Aye

**III. Items Scheduled for Information and Potential Action**

**A. Fiscal Report**

Richard McNeel gave the fiscal report for the period ending May 31, 2023. McNeel reported healthy indicators with no significant changes from the last fiscal report. He walked through each indicator and there were no questions from the board.

**B. Consider and Vote on Final 2023-2024 Budget for TEACH Inc., TEACH Prep Elementary, TEACH Academy of Technologies, and TEACH Tech Charter High School**

A. Dragon made a motion to Approve the final 2023-2024 budget for each entity.  
S. Burrows seconded the motion.

Richard McNeel gave a detailed review and explanation of the budget that included two year projections. He explained the conservative approach to assumptions including the assumption of flat enrollment and provided detail regarding one time funding sources that impact each school. Board members asked for clarity around the assumptions and Matt Brown provided further explanation and explained that staff is getting a conservative 4.5% increase which allows for a mid-year raise consideration in November.

The board **VOTED** to approve the motion.

**Roll Call**

S. Burrows Aye  
A. Dragon Aye  
S. Athalye Aye  
C. Sandoval Absent  
J. Lobdell Aye

**C. Approve the Local Control and Accountability Plan for TEACH Prep Academy, TEACH Academy of Technology, TEACH Tech Charter High School**

S. Burrows made a motion to Approve the LCAP for each school and allow staff to make minor edits before submission.

A. Dragon seconded the motion.

Beth Bulgeron presented the LCAP for each school and described in particular the strategies and actions that are being taken to address student subgroup underperformance at the elementary and middle schools. Beth explained that this was the third year of the three year LCAP cycle. The board asked questions about the new added positions and Menduke described how each position will benefit students and build capacity of teachers.

The board **VOTED** to approve the motion.

**Roll Call**

S. Burrows Aye  
C. Sandoval Absent  
A. Dragon Aye  
S. Athalye Aye  
J. Lobdell Aye

**D. Approve the Education Protection Accounts (EPAs) for TEACH Public Schools**

A. Dragon made a motion to Approve the Education Protection Accounts for each school.  
S. Burrows seconded the motion.

Richard McNeel gave a presentation on the Education Protection Accounts for each school and briefly went over the details of each account.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sandoval Absent  
A. Dragon Aye  
S. Burrows Aye  
S. Athalye Aye  
J. Lobdell Aye

**E. Charter Safe Insurance Contract 23/24**

S. Burrows made a motion to Approve the Charter Safe Insurance Contract.

A. Dragon seconded the motion.

Matt Brown presented the Charter Safe Insurance Contract, explained its purpose and their record with TEACH.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sandoval Absent  
A. Dragon Aye  
S. Burrows Aye  
S. Athalye Aye  
J. Lobdell Aye

**F. Closed Session to Consider the Appointment, Employment, Evaluation of the CEO**

A. Dragon made a motion to Move to closed session to consider the appointment, employment and evaluation of the CEO.

S. Burrows seconded the motion.

No discussion

The board **VOTED** to approve the motion.

**Roll Call**

A. Dragon Aye  
S. Athalye Aye

**Roll Call**

S. Burrows Aye  
J. Lobdell Aye  
C. Sandoval Absent

**G. Determine and Vote on Executive Compensation for the 2-23-2024 School Year**

The Board Chair reported on the action taken in closed session. First, the Board approved the renewal of Dr. Carranza's employment as CEO for the 2023-2024 school year. Second, the Board approved a raise of 4.5% for Dr. Carranza.

**H. Consider and Vote on the 2023-24 Food Service Management Company Contract with Fresh Start Healthy Meals.**

A. Dragon made a motion to Approve the food services management contract with Fresh Healthy Meals.

S. Athalye seconded the motion.

Enrique Robles presented the food services contract and explained the bidding process and how Fresh Start Healthy Meals was selected.

The board **VOTED** to approve the motion.

**Roll Call**

A. Dragon Aye  
S. Athalye Aye  
J. Lobdell Aye  
C. Sandoval Absent  
S. Burrows Absent

**I. Approve the Updated Employee Handbook for School Year 2023-2024**

A. Dragon made a motion to Approve the updated employee handbook.

S. Athalye seconded the motion.

Maria Pimienta presented the updates to the employee handbook and explained the change in how sick days and vacation accrual.

The board **VOTED** to approve the motion.

**Roll Call**

J. Lobdell Aye  
A. Dragon Aye  
C. Sandoval Absent  
S. Athalye Aye  
S. Burrows Absent

**J. Consider and Vote on the Updated Student Homeless Policy**

A. Dragon made a motion to Approve the Student Homeless Policy.

S. Athalye seconded the motion.

Beth Bulgeron presented the Student Homeless Policy and described its purpose.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sandoval Absent  
S. Burrows Absent  
A. Dragon Aye  
S. Athalye Aye  
J. Lobdell Aye

**K. Consider and Vote on the Parent Involvement Policy**

S. Athalye made a motion to Approve the Parent Involvement Policy.

A. Dragon seconded the motion.

Beth Bulgeron gave the presentation on the Parent Involvement policy, and described its purpose.

The board **VOTED** to approve the motion.

**Roll Call**

S. Burrows Absent  
J. Lobdell Aye  
A. Dragon Aye  
C. Sandoval Absent  
S. Athalye Aye

**L. CEO Report**

Dr. Carranza gave the CEO report and thanked his team for all of their hard work and the board for their support. He described plans for summer and the opening of school and aligning Principal goals to his own goals.

**IV. Closing Items**

**A. Upcoming Meeting Date**

The next Regular Board Meeting is scheduled for August 1, 2023.

**B. Public Comment**

There was no public comment.

**C. Board Member Comments**

The board thanked the team for their hard work.

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

J. Lobdell