



Dear TEACH Public Schools Families,

August 2, 2021

Earlier this month, Governor Newsom signed Assembly Bill 104 into law and we'd like to provide you with important information on how this legislation may relate to your student.

Changing Letter Grades to Pass/No Pass

Per AB104, parents/guardians (Educational Rights Holder) of students who were enrolled in high school during the 2020-21 school year may request to have a letter grade earned for a course changed to a Pass or No Pass on the student's transcript.

- **An official application to submit a grade change for Pass/No Pass will be sent to TEACH families later this month. When it is sent, parents/guardians will have 15 calendar days to turn it in on behalf of their student.** Per the legislation, districts may not accept requests for a grade change after that date. Once a form is received by TEACH, the school then has 15 days to make the change on the student's transcript and notify the family. *Please note: Students who are currently over the age of 18 may submit a grade change to Pass/No Pass independently from their parent/guardian.*
- **The request to change a grade to a Pass/No Pass is only applicable for courses taken during the 2020-21 school year.** There is no restriction on which courses or which letter grades can be changed.
- **The change cannot negatively impact a student's GPA.** When an "F" is converted to a "No Pass," the zero points are no longer factored into the GPA. Changing a "D" or even a "C" letter grade to a "Pass" may increase a student's GPA, depending on the GPA the student had prior to the grade change. No grade changes will be made that lower a student's GPA.
- **The California Department of Education (CDE) will post a list of universities who will accept a Pass/No Pass** CA State Universities (CSUs) will accept the Pass/ No Pass. UC colleges and private universities are encouraged, but not required, to notify the CDE over the next two weeks about whether they will accept Pass/No Pass marks for purposes of admission. TEACH will share this list of universities as part of the information sent to families.

Please note that we will send out more detailed information about the grade change requests once CDE provides the official application later this month.

Change in Graduation Requirements

Any student who was enrolled in 11th or 12th grade during the 2020-21 school year and who is not on track to graduate in four years is exempt from TEACH Tech's graduation requirements that are beyond the state-minimum graduation credits and course requirements. TEACH requires 230 credits while the state minimum graduation requirements are 130 credits (please note the credits must be in specific courses such as English, Math, Science, etc).

- As a district we have already begun notifying all Class of 2021 non-grad students and their parents/guardians of this change to graduation requirements. School counselors and administrators have been analyzing transcripts and determining if the student is eligible to graduate under the state minimum credit and course graduation requirements of 130 credits.
 - These students have been provided with options to complete necessary courses required for graduation, including completion of the coursework through an additional year of schooling (a fifth year of high school) or credit recovery.
- For Class of 2022 students (rising 12th graders), at the start of the 2021-22 school year, school counselors and administrators will meet with eligible students and their families to provide information about the change in graduation requirements and create a plan based on the student's needs.

If you have additional questions, please refer to the following [AB 104 FAQ](#).