



## Vendor Log Sheet Template

Use this template to track vendor compliance and contract details. All vendor data should also be maintained in the Procurify platform. For the most current list of active vendors, please refer to: <https://www.procurify.com/>

**Vendor Name:** \_\_\_\_\_

**Service Type:** \_\_\_\_\_

**Contract Start Date:** \_\_\_\_\_

**Contract End Date:** \_\_\_\_\_

**Total Contract Value:** \_\_\_\_\_

**Insurance Expiration Date:** \_\_\_\_\_

**Debarment Verified (Y/N):** \_\_\_\_\_

**Site(s) Served:** \_\_\_\_\_

**Last Review Date:** \_\_\_\_\_

**Notes:** \_\_\_\_\_