

# TEACH Public School Drill Calendar and Reflection Form

2025-2026 TEACH-wide Emergency Drills Calendar				
Month	School	Type	Date	Time
August	Elementary	Earthquake Drill	8/19/25 - Tues	10:45 am
August	Middle	Earthquake Drill	8/19/25 - Tues	10:45 am
August	High Shool	Earthquake Drill	8/19/25 - Tues	11:30 am
September	Elementary	Lockdown Drill/Active Shooter	9/16/25 - Thurs	12:45 pm
September	Middle	Lockdown Drill/Active Shooter	9/16/25 - Thurs	12:45 pm
September	High School	Lockdown Drill/Active Shooter	9/16/25 - Thurs	1:30 pm
September	Elementary	Fire	9/23/25 - Tues	10:45 am
September	Middle	Fire	9/23/25 - Tues	10:45 am
September	High School	Fire	9/23/25 - Tues	11:30 am
October	Elementary	Earthquake (The Great CA Shakeout)	10/16/25 - Thurs	10:16 am
October	Middle	Earthquake (The Great CA Shakeout)	10/16/25 - Thurs	10:16 am
October	High School	Earthquake (The Great CA Shakeout)	10/16/25 - Thurs	10:16 am
October	Elementary	Fire	10/28/25 - Fri	10:45 am

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October	Middle	Fire	10/28/25 - Fri	10:45 am
October	High School	Fire	10/28/25 - Fri.	11:30 am
November	Elementary	Fire	11/04/25 - Tues	10:45 am
November	Middle	Fire	11/04/25 - Tues	10:45 am
November	High School	Fire	11/04/25 - Tues	11:30 am
November	Elementary	Fire	11/20/25 - Thurs	10:45 am
November	Middle	Fire	11/20/25 - Thurs	10:45 am
November	High School	Fire	11/20/25 - Thurs	11:30 am
December	Elementary	Lockdown Drill/Active Shooter	12/02/24 - Tues	12:45 am
December	Middle	Lockdown Drill/Active Shooter	12/02/24 - Tues	12:45 am
December	High School	Lockdown Drill/Active Shooter	12/02/25 - Tues	1:30 pm
December	Elementary	Fire	12/11/24 - Thurs	12:45 am
December	Middle	Fire	12/11/24 - Thurs	12:45 am
December	High School	Fire	12/11/24 - Thurs	1:30 pm
January	Elementary	Earthquake	1/20/26- Tues	10:45 am
January	Middle	Earthquake	1/20/26- Tues	10:45 am
January	High School	Earthquake	1/20/26 - Tues	11:30 am

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January	Elementary	Fire	1/29/26- Thurs	12:45 pm
January	Middle	Fire	1/29/26- Thurs	12:45 pm
January	High School	Fire	1/29/26 - Thurs	1:30 pm
February	Elementary	Fire	2/10/26- Tues	10:45 am
February	Middle	Fire	2/10/26- Tues	10:45 am
February	High School	Fire	2/10/26 - Thurs	11:30 am
February	Elementary	Fire	2/26/26- Thurs	10:45 am
February	Middle	Fire	2/26/26- Thurs	10:45 am
February	High School	Fire	2/26/26 - Thurs	11:30 am
March	Elementary	Lockdown Drill/Active Shooter	3/10/26- Tues	12:45 pm
March	Middle	Lockdown Drill/Active Shooter	3/10/26- Tues	12:45 pm
March	High School	Lockdown Drill/Active Shooter	3/10/26 - Tues	1:30 pm
March	Elementary	Fire	3/25/26- Wed	10:45 am
March	Middle	Fire	3/25/26- Wed	10:45 am
March	High School	Fire	3/25/26 - Wed	10:00 am
April	Elementary	Earthquake	4/14/26- Tues	12:45 pm
April	Middle	Earthquake	4/14/26- Tues	12:45 pm



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April	High School	Earthquake	4/14/26 - Tues	1:30 pm
April	Elementary	Fire	4/30/26- Thurs	10:45 am
April	Middle	Fire	4/30/26- Thurs	10:45 am
April	High School	Fire	4/30/26 - Thurs	11:30 am
May	Elementary	Fire	5/27/26- Wed	10:45 am
May	Middle	Fire	5/27/26- Wed	10:45 am
May	High School	Fire	5/27/26 - Wed	10:00 am



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## TEACH Public School Drill Documentation Template

### Drill Type:

- ☐ Earthquake Drill
- ☐ Lockdown Drill
- ☐ Fire Drill

### Date of Drill:

[Insert Date]

### Time of Drill:

[Insert Time]

- ☐ Morning
- ☐ Early Afternoon (12 pm-1 pm)
- ☐ Late Afternoon (1 pm- 3 pm)

### Grade Levels Involved:

- ☐ TPES
- ☐ TAT
- ☐ TTCHS

### Location:

[Specify if school-wide or specific buildings]

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# TEACH Public School Drill Calendar and Reflection Form

## Staff Involved:

[List key staff members responsible]

Staff Name	Role

## Objectives:

1. Ensure all students and staff are familiar with the emergency procedures.
2. Evaluate the effectiveness of the evacuation routes and protocols.
3. Identify any areas for improvement in the drill process.

## Procedure:



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1. **Announcement**

- [Describe how the drill was initiated—e.g., PA system announcement, alarm, etc.]

2. **Evacuation/Lockdown Process**

- [Describe the step-by-step process followed during the drill]

3. **Assembly Point(s):**

- [Specify where students and staff assembled]

4. **Timing:**

- Start Time: [Insert Time]
- End Time: [Insert Time]
- Total Duration: [Insert Duration]

**Observations:**

● **Strengths:**

- [List what went well]

● **Challenges:**

- [List any challenges encountered]

● **Recommendations:**

- [Provide recommendations for future drills]

**Follow-Up Actions:**

- [List any actions that need to be taken before the next drill]

**Drill Coordinator:**

- [Name of the person who coordinated the drill]

**Principal's Signature:**

[Principal's Name]

[Date]